



**Kellogg College**  
University of Oxford

*Common Room Members' Induction Pack 2018*

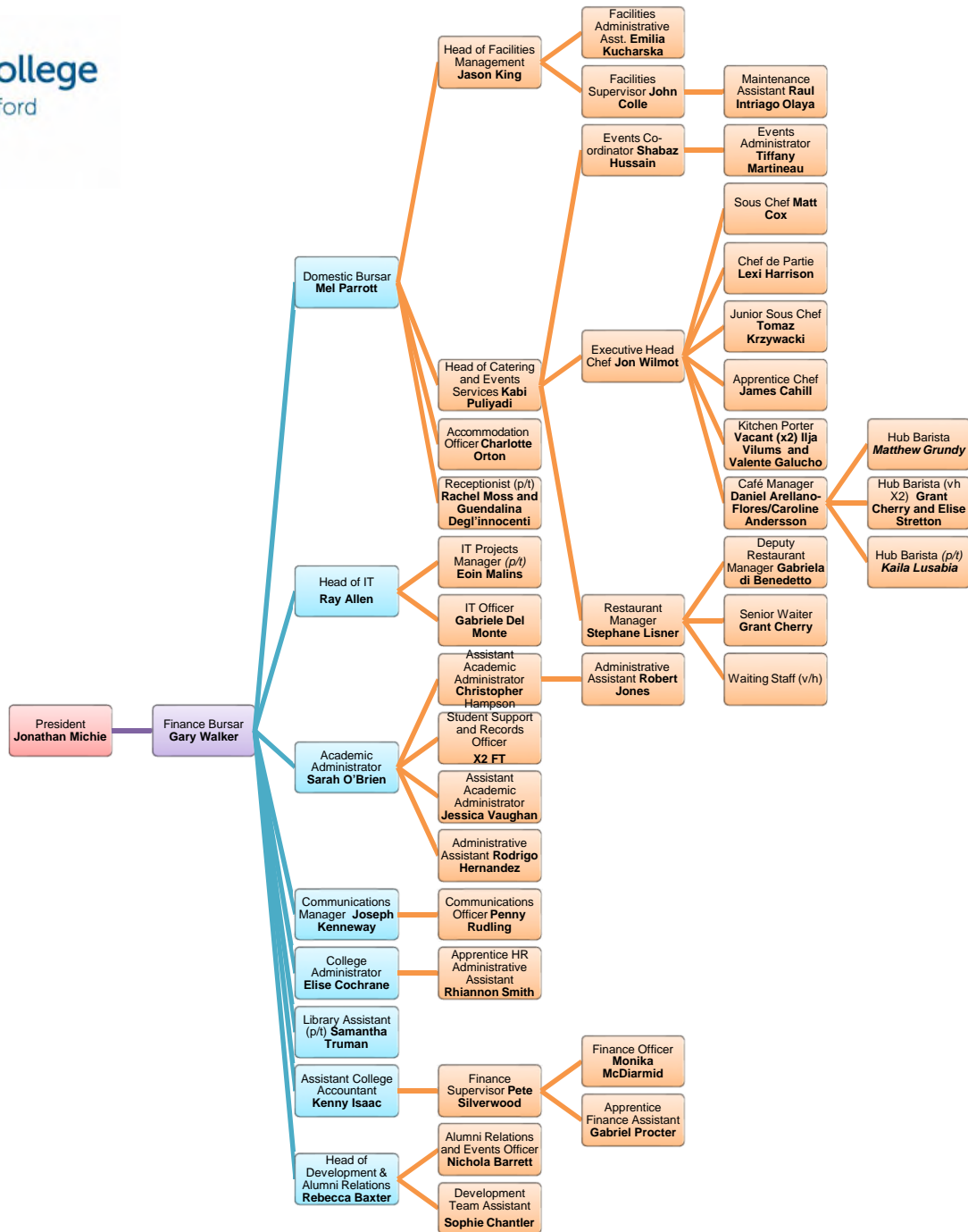
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For up-to-date information please go to the College website: [www.kellogg.ox.ac.uk](http://www.kellogg.ox.ac.uk)

Notably: [www.kellogg.ox.ac.uk/events/](http://www.kellogg.ox.ac.uk/events/)

<http://www.kellogg.ox.ac.uk/life/accommodation/>

<http://www.kellogg.ox.ac.uk/life/dining/>



**Phone Directory**

As at November 2019

When dialling from outside the University all numbers are preceded by a '6'

KELLOGG COLLEGE  
OXFORD  
OX2 6PN

POSITION	NUMBER	NAME
<b>ACADEMIC OFFICE</b>		
Academic Administrator	12007	Ms Sarah O'Brien
Academic Assistant	12006	Ms Jessica Vaughn
Administrative Assistant	12011	Mr Robert Jones
Assistant Academic Administrator	12002	Mr Christopher Hampson
Administrative Assistant	12017	Mr Rodrigo Hernandez
Assistant Academic Administrator	12008	Mr Patrick Holmes
<b>DOMESTIC BURSARY</b>		
Accommodation Officer	12025	Mrs Charlotte Orton
Domestic Bursar	12004	Ms Mel Parrott
Events Administrator	12042	Ms Tiffany Martineau
Events Co-Ordinator	12028	Mr Shabaz Hussain
Facilities Administrative Assistant	12042	Ms Emilia Kucharska
Facilities Manager	12012	Mr Jason King
		mobile 07584 770224
Head of Catering and Events Services	12055	Mr Kabi Puliyadi
Maintenance Assistant	none	Mr Raul Intriago Olaya
Receptionist	12000	Ms Rachel Moss and Ms Nicoleta Zaharia
Head Chef	12016	Mr Jon Wilmot
Dining Hall Manager	none	Mr Stephane Lisner
<b>FINANCE OFFICE</b>		
Assistant College Accountant	12010	Mr Kenny Isaac
Finance Assistant	12022	Ms Monica McDiarmid
Finance Bursar	12009	Mr Gary Walker
Apprentice Finance Assistant	12013	Mr Gabriel Procter
Finance Supervisor	12041	Mr Pete Silverwood
<b>IT</b>		
Head of IT	12040	Mr Ray Allen
IT Officer	12023	Mr Gabriele Del Monte
IT Projects Manager	12038	Dr Eoin Malins
<b>HR, DEVELOPMENT &amp; COMMUNICATIONS</b>		
College Administrator	12046	Mrs Elise Cochrane
Apprentice HR Administrative Assistant	12047	Ms Rhiannon Smith
Communications Manager	12014	Mr Joseph Kenneway
Communications Officer	12026	Mrs Penny Rudling
Head of Development & Alumni Relations	12020	Ms Rebecca Baxter
Development Team Assistant	12019	Ms Sophie Chantler
Alumni Relations and Events Officer	12029	Ms Nichola Barrett
College Librarian	12031	Ms Samantha Truman
Junior Deans	07932 951849	Natalie Hill, Charles-Alexis Couvreur
<b>GOVERNING BODY OFFICERS</b>		
Admissions Tutor	(2)86936	Dr Adrian Stokes
Dean	(2)70384	Dr Alistair Ross
IT Fellow	(6)83605	Dr Andrew Martin
President	12003	Prof Jonathan Michie
Research Co-ordinator	(2)74048	Prof Alis Oancea
Secretary to Governing Body	(2)70347	Dr Marek Naczyk
Senior Fellow	(2)87786	Dr Elizabeth Gemmill
Senior Tutor	(6) 12015	Dr Yasmin Khan
Vice President	(2)74182	Dr Judith Hillier

**Kellogg College**  
**Complete Fellows List** *as at 17 February 2020*

Category	Surname	First Name	Title	Academic Area	Department
Junior Research Fellow	Abboud	Martine	Dr	Chemistry	Chemistry Research Laboratory, Oxford
Emeritus Fellow	Airs	Malcolm	Professor		
Official Fellow	Akyelken	Nihan	Dr	Sustainable Urban Development	Department for Continuing Education
Official Fellow	Amengual	Matthew		International Business	Saïd Business School
Official Fellow	Atrey	Shreya	Dr	International Human Rights Law	Continuing Education
Emeritus Fellow	Axford	John	Dr		
Ordinary Fellow	Bankhead	Clare	Dr	Epidemiology	Department of Primary Care Health Sciences
Official Fellow	Baptista	Idalina	Dr	Urban Anthropology	Department for Continuing Education
Official Fellow	Beard	David	Professor	Musculoskeletal Science	Nuffield Dept. of Orthopaedics, Rheumatology and Musculoskeletal Science
Visiting Fellow	Beer	Anna	Dr	Literature	Department for Continuing Education, Faculty of English
Emeritus Fellow	Bell	Elsa	Mrs	Student Welfare & Support	Academic Administration Division - retired
Official Fellow	Bell	Jason	Dr	Marketing	Saïd Business School
Visiting Fellow	Bolgar	Ben	Mr	Sustainable Urban Development	Prince's Foundation for Building Community and Department for Continuing Education
Official Fellow	Bordalo	Pedro	Dr	Finance	Saïd Business School
Ordinary Fellow	Boylan	Anne-Marie	Dr	Evidence-based Medicine	Department of Primary Care Health Sciences
Ordinary Fellow	Boyle	Charles	Dr	British and Cultural Studies	Department for Continuing Education
Official Fellow	Buchanan	Tom	Professor	Modern History	Department for Continuing Education
Visiting Fellow	Bullen	Barrie	Professor	History	Reading Univeristy
Honorary Fellow	Bundy	Colin	Professor		
Emeritus Fellow	Burns	Tom	Professor		
Visiting Fellow	Buxton	Anthony	Dr	Art History	Department for Continuing Education
Official Fellow	Byrne	Sandie	Dr	English Literature	Department for Continuing Education
Ordinary Fellow	Canelas	Patricia	Dr	Sustainable Urban Development	Continuing Education
Ordinary Fellow	Cavarra	Alessandra	Dr	Software Engineering	Department of Computer Science
Honorary Fellow	Chadwyck-Healey	Angela	Lady		
Visiting Fellow	Chivalon	Christine	Dr	Geography/MSUD	Sciences Po Bordeaux, France
Senior Research Fellow	Cohen	Robin	Professor	International Migration Institute	Oxford Martin School
Junior Research Fellow	Colling	Richard	Dr		Nuffield Department of Surgical Sciences
Visiting Fellow	Collins	Robert	Dr	Software Engineering	External lecturer for Department of Computer Science
Emeritus Fellow	Combey	Peter	Mr		
Emeritus Fellow	Coren	Alex	Mr		
Honorary Fellow	Corner	Frances	Professor		
Junior Research Fellow	Dagan	Guy	Dr		Department of Physics
Emeritus Fellow	Davies	Chris	Dr		
Official Fellow	Davies	Jim	Professor	Software Engineering	Department of Computer Science
Visiting Fellow	Davies	Kathryn	Dr	Heritage and Planning Consultant	Public sector consulting
Emeritus Fellow	Day	Chris	Mr		
Visiting Fellow	Day	Nicholas	Professor	Tropical Medicine	Thailand/Laos Wellcome Trust Major Overseas Programme, Mahidol-Oxford Tropical Medicine Research Unit
Ordinary Fellow	Day	Nick	Professor	Tropical Medicine	Faculty of Tropical Medicine
Junior Research Fellow	De Martini	Daniele	Dr	oxford robotics institute	Department of Engineering Science
Official Fellow	Duffy	Sean		Information Technology	IT Services
Ordinary Fellow	Dunachie	Susan	Professor	Tropical Medicine	Oxford University Hospitals Trust
Official Fellow	Dzenovska	Dace	Dr	Anthropology of Migration	Institute of Social and Cultural Anthropology
Emeritus Fellow	Elvins	Joanne	Mrs		
Junior Research Fellow	Feakins	Benjamin	Dr	Statistics	Niuffield Department of Primary Care Health Sciences
Ordinary Fellow	Flechais	Ivan	Dr	Computer Science	Department of Computer Science
Emeritus Fellow	Flood	Raymond	Dr		
Official Fellow	Gemmill	Elizabeth	Dr	History	Department for Continuing Education
Official Fellow	Ghanea	Nazila	Dr	International Human Rights Law	Department for Continuing Education

Category	Surname	First Name	Title	Academic Area	Department
Official Fellow	Gibbons	Jeremy	Professor	Software Engineering	Department of Computer Science
Visiting Fellow	Gibbs	Penelope	Mrs	Law	Department for Criminology
Visiting Fellow	Grant	Ben	Dr	English Literature	Department for Continuing Education
Emeritus Fellow	Gray	Katie	Mrs		
Official Fellow	Griffiths	David	Dr	Archaeology	Department for Continuing Education
Emeritus Fellow	Grylls	David	Dr		
Visiting Fellow	Hadley	Gregory	Professor	Lifelong Language Learning	Niigata University, Japan
Emeritus Fellow	Hagger	Hazel	Dr		
Visiting Fellow	Hardy	Matthew	Dr	Sustainable Urban Development	Prince's Foundation for Building Community and Department for Continuing Education
Visiting Fellow	Harloe	Michael	Dr	Sociology (Urbanism)	Professor Emeritus, University of Salford
Ordinary Fellow	Hartmann-Boyce	Jamie	Dr	Health Behaviours	Primary Health Care Sciences
Official Fellow	Healey	Jonathan	Dr	English Local and Social History	Department for Continuing Education
Emeritus Fellow	Healy	Philip	Mr		
Official Fellow	Heneghan	Carl	Dr	Evidence-based Medicine	Nuffield Department of Primary Care Health Sciences
Visiting Fellow	Hey	Gill	Dr	Archaeology	Oxford Archaeology
Visiting Fellow	Highton	Melissa	Ms	Director of Learning, Teaching and Web Services	University of Edinburgh, Scotland
Official Fellow	Hillier	Judith	Dr	Science Education (Physics)	Department of Education
Honorary Fellow	Hoare	Tony	Professor		
Visiting Fellow	Holder	Julian	Dr	Architectural history and conservation	Department for Continuing Education
Official Fellow	Hopfenbeck	Therese	Professor	Educational Assessment	Department of Education
Official Fellow	Hopkins	Debbie		Human Geography	Department for Continuing Education
Official Fellow	Howard	David	Dr	Sustainable Urban Development	Department for Continuing Education
Visiting Fellow	Howells	Jeremy	Professor	Dean, Faculty of Business and Law	University of Southampton
Ordinary Fellow	Howick	Jeremy	Dr	Evidence-based Medicine	Nuffield Department of Primary Care Health Sciences
Emeritus Fellow	Hudson	Alan	Mr	Social and Political Science	Department for Continuing Education
Ordinary Fellow	Irwin Crookes	Paul	Dr	International Relations of China	School of Interdisciplinary Area Studies
Ordinary Fellow	Iverson	Astrid	Professor	Clinical Neuroscience	Department of Clinical Neurosciences
Visiting Fellow	Jackson	Ashley	Professor	Imperial and Military History	Kings College, London
Official Fellow	Jackson	Christine	Dr	History	Department for Continuing Education
Visiting Fellow	Johnson	David	Dr	Computer Science	Department for Continuing Education and Uppsala University in Sweden
Ordinary Fellow	Jones	Kate	Mrs	Foreign Service Programme, Diplomat and Legal Advisor	Department for Continuing Education
Official Fellow	Kahraman	Bige	Dr	Finance	Saïd Business School
Emeritus Fellow	Kennedy	Jim	Professor		
Official Fellow	Khan	Yasmin	Dr	British History	Department for Continuing Education
Visiting Fellow	King	David	Dr	Software Engineering	External lecturer for Department of Computer Science
Official Fellow	Knesl	Jiri	Dr	Finance	Saïd Business School
Ordinary Fellow	Kuyken	William	Professor	Clinical Psychology	Oxford Mindfulness Centre
Visiting Fellow	Lacroix	Thomas	Dr		
Ordinary Fellow	Lakhoo	Kokila	Professor		Nuffield Department of Surgical Sciences
Official Fellow	Lane	Nicholas	Dr	Cyber-Physical Systems	Department of Computer Science
Junior Research Fellow	Lang	Charmaine	Dr		Department of Physiology, Anatomy and Genetics
Junior Research Fellow	Lay-Flurrie	Sarah	Dr	Statistics	Nuffield Department of Primary Care Health Sciences
Senior Research Fellow	Leeson	George	Dr	Oxford Institute of Population Ageing	Kellogg College
Official Fellow	Lezaun	Javier	Dr	Science and Technology	School of Anthropology and Museum Ethnography
Honorary Fellow	Lingwood	Rebecca	Professor	Fluid Dynamics	Brunel University London
Emeritus Fellow	Lock	Gary	Professor		
Visiting Fellow	Lonergan	Kenny	Mr		
Ordinary Fellow	MacDonald	Alison	Dr	Archaeology	Department for Continuing Education
Ordinary Fellow	Mahtani	Kamal	Dr	Evidence-based Medicine	Department of Primary Care Health Sciences
Emeritus Fellow	Mant	David	Professor		
Official Fellow	Markham	Andrew	Dr	Software Engineering	Department of Computer Science
Official Fellow	Martin	Andrew	Professor	Software Engineering	Department of Computer Science

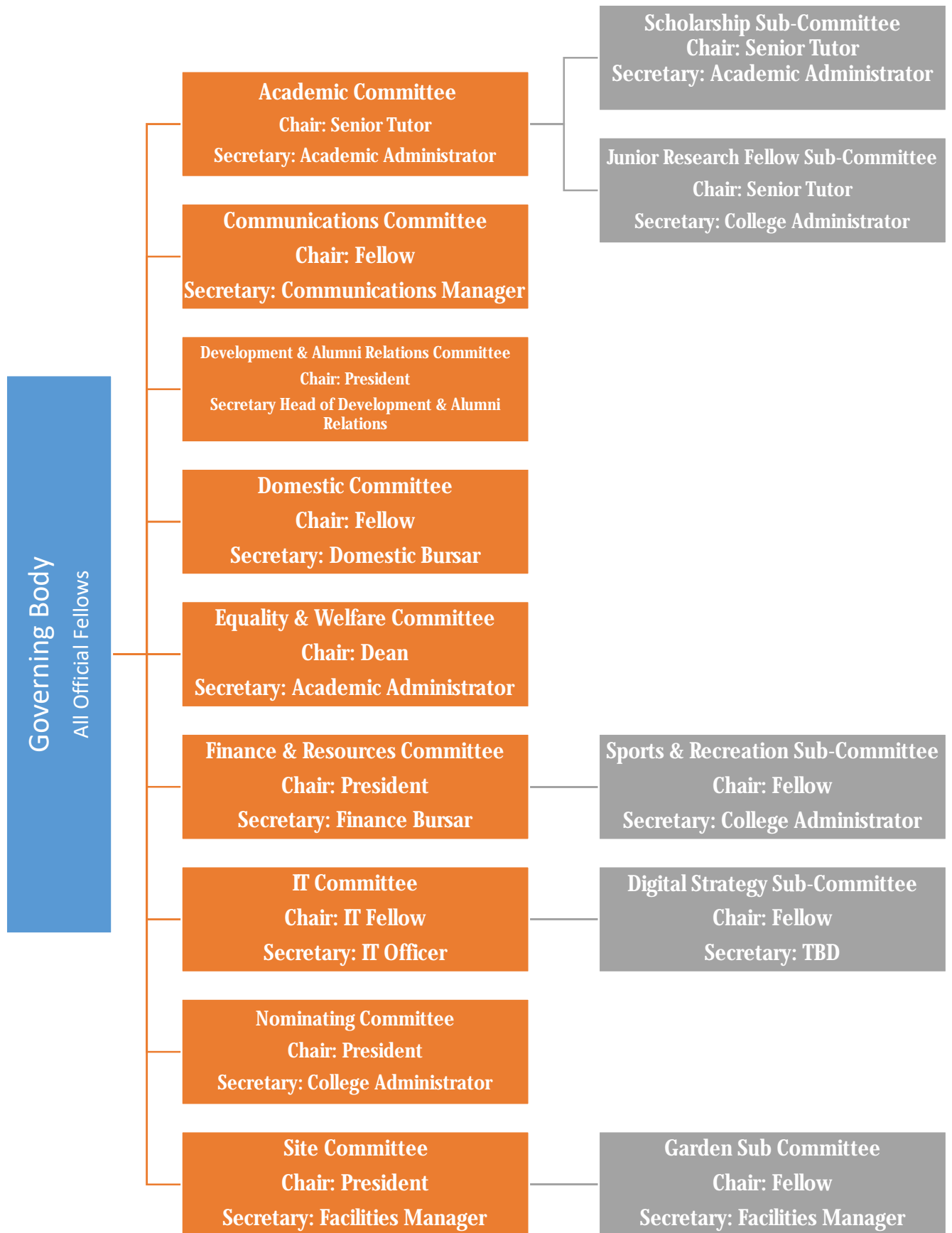
Category	Surname	First Name	Title	Academic Area	Department
Ordinary Fellow	Martin	Toby	Dr	Archaeology	Department for Continuing Education
Official Fellow	Martinovic	Ivan	Dr	Software Engineering	Department of Computer Science
Ordinary Fellow	McCall	Fiona	Dr	Local History	Department for Continuing Education
Ordinary Fellow	McFadden	Emily	Dr	Statistical Epidemiology	Department of Primary Care Health Sciences
Visiting Fellow	McKeever	Steven	Dr	Software Engineering	University of Uppsala, Sweden
Ordinary Fellow	Mehdi	Nigel	Dr	Sustainable Urban Development	Department for Continuing Education
Emeritus Fellow	Menter	Ian	Professor	Teacher Education	Department of Education - retired
Official Fellow	Michie	Jonathan	Professor	Economics	Department for Continuing Education
Senior Research Fellow	Middleton	Jennie	Dr	Transport Studies	School of Geography and Environment
Official Fellow	Mills	David	Dr	Social Anthropology	Department of Education
Ordinary Fellow	Morgan	Clare	Dr	Creative Writing	Department for Continuing Education
Official Fellow	Naczyk	Marek	Dr	Comparative Social Policy	Department of Social Policy and Intervention
Junior Research Fellow	Newsom	Emily	Dr		Department of Physics
Ordinary Fellow	Nick Pay	Vahid	Dr	International Politics	Department for Continuing Education
Ordinary Fellow	Nunan	David	Dr	Evidence-based Medicine	Nuffield Department of Primary Care Health Sciences
Official Fellow	Oancea	Alis	Professor	Research Education	Department of Education
Visiting Fellow	Ott	Sandy	Dr	Social Anthropology	University of Nevada - Reno, United States
Visiting Fellow	Parissien	Steven	Dr	Historic Environment	Compton Verney, Warwickshire
Junior Research Fellow	Passini	Elisa	Dr		Department of Computer Sciences
Official Fellow	Perkins	Matthew	Dr	Electronic Engineering	Oxford University Innovation
Ordinary Fellow	Plüddemann	Annette	Dr	Evidence-based Medicine	Nuffield Department of Primary Care Health Sciences
Official Fellow	Pugh	Chris	Professor	Renal Medicine	Nuffield Department of Clinical Medicine
Official Fellow	Rasmussen	Kasper	Dr	Software Engineering (Information Security)	Department of Computer Science
Honorary Fellow	Richardson	Bill	Dr		Former Chair of WC Kellogg Foundation
Honorary Fellow	Richardson	Louise	Professor	Vice-Chancellor	
Emeritus Fellow	Rosen	Adrienne	Dr		
Official Fellow	Ross	Alistair	Dr	Director of Studies in Psychodynamic Studies and Psychology	Department for Continuing Education
Emeritus Fellow	Rowley	Trevor	Mr		
Visiting Fellow	Rowley	Chris	Professor	Business and Management	Professor Emeritus, Cass Business School, City, University of London
Junior Research Fellow	Ruan	Jia-Ling	Dr	Oncology	Department of Oncology, Oxford
Junior Research Fellow	Ruppel	Antonia	Dr		Department of Linguistics, Philology and Phonetics
Junior Research Fellow	Salman	Ahmed	Dr	Immunology	Nuffield Department of Clinical Medicine
Junior Research Fellow	Savic	Dragana	Dr		OCMR Department of Medicine
Junior Research Fellow	Seminog	Olena	Dr		Nuffield Department of Population Health
Official Fellow	Servais	Laurent	Professor	Neuromuscular Diseases	MDUK Oxford Neuromuscular Centre
Honorary Fellow	Shaw	Jane	Professor	Dean for Religious Life	Stanford University, USA
Ordinary Fellow	Shaw	Lucy	Ms	Museums	Oxford University Museums
Official Fellow	Simpson	Andrew	Dr	AP of Computer Science	Department of Computer Science
Emeritus Fellow	Simpson	John	Mr		
Junior Research Fellow	Slota	Michael	Dr	Epidemiology	Department of Materials
Honorary Fellow	Smethurst	Richard	Mr		
Ordinary Fellow	Smith	James	Mr	Chief Information Security Officer	IT Services
Official Fellow	Smith	Mark	Dr	English Local and Social History	Department for Continuing Education
Official Fellow	Smith	Paul	Professor	Palaeobiology	Oxford University Museums
Junior Research Fellow	Smith	Matthew	Dr		Department of Computer Sciences
Visiting Fellow	Smith	Mick	Mr	Author and Historian	Trustee and Chair of the Historical Advisory Committee of the Bletchley Park Trust
Ordinary Fellow	Stevens	Richard	Dr	Evidence-based Medicine	Nuffield Department of Primary Care Health Sciences
Official Fellow	Stokes	Adrian	Dr	Director of Continuing Professional Development	Department for Continuing Education
Junior Research Fellow	Strohmeier	Martin	Dr	Computer Science	Department of Computer Science, Oxford
Honorary Fellow	Strudwick	Vincent	The Revd Canon Dr		
Official Fellow	Stubbs	Tara	Dr	English Literature and Creative Writing	Department for Continuing Education
Ordinary Fellow	Tahzib	Shirin	Dr	Director of Software Solutions	IT Services

Category	Surname	First Name	Title	Academic Area	Department
Honorary Fellow	Thomas	Geoffrey	Dr	President Emeritus	
Official Fellow	Thomaz	Felipe	Dr	Marketing	Saïd Business School
Emeritus Fellow	Thomson	Keith	Professor		
Emeritus Fellow	Tiller	Kate	Dr		
Official Fellow	Trigoni	Niki	Professor	Software Engineering	Department of Computer Science
Visiting Fellow	Turing	Dermot	Sir	Bletchely Park Fellow	Bletchely Park
Emeritus Fellow	Tyack	Geoffrey	Dr	Architectural History	Stanford University Programme in Oxford
Honorary Fellow	Vaisey CBE	David	Mr		
Visiting Fellow	Van Bueren	Geraldine	Professor	International Human Rights Law	Queen Mary, University of London
Official Fellow	Van Kleek	Max	Dr	Human-Computer Interaction	Department of Computer Science
Emeritus Fellow	Vanderplank	Robert	Dr	Linguistics	Department of Education - retired
Junior Research Fellow	Veldsman	Michele	Dr	Neuroscience	Nuffield Department of Clinical Neuroscience
Visiting Fellow	Waters	Johanna	Dr	Human Geography	Department for Continuing Education
Ordinary Fellow	Watson	Carly	Dr	Literature and Arts	Continuing Education
Ordinary Fellow	Weiner	Edmund	Mr	English	Oxford English Dictionary
Visiting Fellow	West	Douglas	Professor	Marketing	School of Management and Business, Kings College, London
Visiting Fellow	Wiener	Michael	Dr	International Human Rights Law	Office of the United Nations High Commissioner for Human Rights
Ordinary Fellow	Williams	Veronika	Dr	Evidence-based Medicine	Department of Primary Care Health Sciences
Official Fellow	Winters	Niall	Dr	AP of Learning and New Technologies	Department of Education
Visiting Fellow	Woodcock	Jim	Professor	Software Engineering	University of York
Emeritus Fellow	Wyatt	Tristram	Dr		
Junior Research Fellow	Xu	Xin	Dr		Department of Education
Research Fellow	Yeoman	Ruth	Dr	Mutual and Employee-owned Business	Kellogg College
Emeritus Fellow	Yudkin	Michael	Professor		

Kellogg Common Room Membership Entitlements	
<b>How Status acquired</b>	apply to members of College, passed to Academic Committee for proposal to & agreement by GB, offered by President
<b>Charge</b>	£60 per annum (waived for Advisors)
<b>Length of tenure of status</b>	renewable annually
<b>Seniority</b>	no
<b>Membership of formal College bodies</b>	
<b>Governing Body</b>	no
<b>GB Committees</b>	no
<b>MCR Committee</b>	no
<b>Advisor to students</b>	with invitation from Senior Tutor
<b>Access to College Facilities</b>	
<b>Use of meeting rooms*</b>	yes * Free for academic, non-commercial purposes of direct benefit to Kellogg.
<b>Use of Fellows' flat</b>	no
<b>Use of rooms in No. 12*</b>	on occasion, strictly by arrangement with College Facilities Team *Priority booking for part-time students.
<b>Use of study facilities</b>	Request access to Library via Fellow Librarian
<b>Keys</b>	no
<b>Car parking</b>	no
<b>College bar</b>	yes
<b>Access to University facilities</b>	
<b>University card</b>	no
<b>Blackwell's account</b>	no
<b>Access to meals</b>	
<b>Lunches</b>	yes, pay at College rate
<b>Informal dinners</b>	
<b>Guest Nights</b>	
<b>Ad hoc events (wine tasting, trips, etc)</b>	
<b>Access to events</b>	
<b>College seminars</b>	yes
<b>Research centre seminars</b>	yes
<b>Ad hoc events</b>	according to the event - mostly free access but small number may be by invitation only



## Committee Structure



## **COLLEGE MEMBERSHIP DESCRIPTIONS**

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### **Official Fellows**

Official Fellows are elected on appointment to an affiliated post, approved by Governing Body; the University appointment comes with Fellowship attached.

The length of fellowship is co-terminous with the University post. Official Fellows make up the Governing Body of the College and are required to attend Governing Body meetings and to participate in College committees as invited.

Official Fellows are required to act as student advisors. The College Academic Office assigns around 12 students to each Fellow.

University cards allowing access to University buildings and the Bodleian as well as various online access are distributed through the Fellow's department. However, Kellogg will add a College 'link' that enables College access and provides a Kellogg email address. Fellows' cards access main reception, the rear patio doors, no. 62 kitchen, and the Fellows' work room as well as the post room for officers. Official Fellows are also offered the use of meeting rooms, the Fellows' flat and short-term accommodation.

Official Fellowship comes with the rights of Common Table which comprise free lunches and Guest Night Dinners as well as being invited to College-wide seminars and events.

### **Ordinary Fellows**

Ordinary Fellows are proposed by Official Fellows to Academic Committee and agreed by Governing Body. They hold academic or senior administrative University roles.

The length of fellowship is co-terminous with their University post. Ordinary Fellows do not sit on the College's Governing Body but may serve on College committees by invitation from the President.

Ordinary Fellows are required to act as student advisors. The College Academic Office will assign around 12 students to each Fellow.

University cards allowing access to University buildings and the Bodleian as well as various online access are distributed through the Fellow's department. However, Kellogg will add a College 'link' that enables College access and provides a Kellogg email address. Fellows' cards access main reception, the rear patio doors, no. 62 kitchen, and the Fellows' work room as well as the post room for officers. Ordinary Fellows are also offered the use of meeting rooms, the Fellows' flat and short-term accommodation.

Ordinary Fellowship comes with the rights of Common Table which comprise free lunches and Guest Night Dinners as well as being invited to College-wide seminars and events.

## COLLEGE MEMBERSHIP DESCRIPTIONS

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### Junior Research Fellows

Junior Research Fellows are employed by the University in a research role. They apply to College when the fellowships are advertised in Hilary term and are interviewed by a panel comprising the Senior Tutor and other Fellows.

The length of fellowship is co-terminous with the University post or for 3 years, whichever is first.

Junior Research Fellows are required to act as student advisors. The College Academic Office will assign around 9 students to each JRF.

Junior Research Fellowship comes with the rights of Common Table which comprise free lunches and discounted Guest Night Dinners per term as well as being invited to College-wide seminars and events.

### Senior Research Fellows and Research Fellows

Senior Research Fellows and Research Fellows are proposed by Official Fellows and agreed by Governing Body. They hold senior research roles in the University and are associated with the work of the College Research Centres.

The length of fellowship is for two years and may be renewed by Governing Body to be co-terminous with the University appointment.

Senior Research Fellows and Research Fellows are required to act as student advisors. The College Academic Office will assign around 6 students to each Fellow.

If the Research Centre is funded, a contribution to the cost of the Senior Research Fellow is £1500 per annum.

University cards allowing access to University buildings and the Bodleian as well as various online access are distributed through the Fellow's department. However, Kellogg will add a College 'link' that enables College access and provides a Kellogg email address. Fellows' cards access main reception, the rear patio doors, no. 62 kitchen, and the Fellows' work room as well as the post room for officers. Senior Research Fellows and Research Fellows are also offered the use of meeting rooms, the Fellows' flat and short-term accommodation.

Fellowship comes with the rights of Common Table which comprise free lunches and Guest Night Dinners as well as being invited to College-wide seminars and events.

### Visiting Fellows

Visiting Fellows are senior academics, sometimes at the University on a visiting basis, or Fellows who have left the University for academic posts elsewhere. Visiting Fellowships are proposed by Official Fellows to Academic Committee and agreed by Governing Body.

## COLLEGE MEMBERSHIP DESCRIPTIONS

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### Visiting Fellows

The fellowship expires on 30<sup>th</sup> September approximately 2 years from the start date or less if co-terminus with a shorter visiting post.

Visiting Fellows may act as student advisors if invited by the President or Senior Tutor and with the approval of the Academic Committee, in which case the College Academic Office will assign around 6 students to each Visiting Fellow.

University cards allowing access to University buildings and the Bodleian as well as various online access are usually distributed through the Fellow's department. However, Kellogg's College Administrator can issue an Academic Visitor card if needed. If card is issued by department, the College Administrator will add a College 'link' that enables College access and provides a Kellogg email address. Fellows' cards access main reception, the rear patio doors, no. 62 kitchen, and the Fellows' work room as well as the post room for officers. Visiting Fellows are also offered the use of meeting rooms, the Fellows' flat and short-term accommodation.

Visiting Fellowship comes with the rights of Common Table which comprise discounted lunches and guest night dinners as well as being invited to College-wide seminars and events.

### Emeritus Fellows

Emeritus Fellows are retired Official or Supernumerary Fellows who intend to continue to be actively involved in and supportive of College life. They are approved by Governing Body.

Fellowship is for life.

Emeritus Fellows may act as student advisors, in which case the College Academic Office will assign around 6 students to each Emeritus Fellow.

Emeritus Fellows may order their own University cards through the University website with 'retired' status for a £15 charge. If a College link is requested on the form, Kellogg will approve and provide a Kellogg email address. Fellows' cards access main reception, the rear patio doors, no. 62 kitchen, and the Fellows' work room as well as the post room for officers. Emeritus Fellows are also offered the use of meeting rooms, the Fellows' flat and short-term accommodation.

Emeritus Fellowship comes with the rights of Common Table which comprise free lunches and discounted Guest Night Dinners as well as being invited to College-wide seminars and events.

### Honorary Fellows

Honorary Fellows are proposed by Official Fellows and agreed by Governing Body.

## COLLEGE MEMBERSHIP DESCRIPTIONS

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Honorary Fellowship comes with the rights of Common Table which comprise free lunches and Guest Night Dinners as well as being invited to College-wide seminars and events.

Kellogg does not offer University cards to Honorary Fellows.

### **Research Members of Common Room**

Research Members of Common Room are elected through an application and interview process led by the Research Coordinator. Membership gives post-doctoral researchers a chance to contribute to and enjoy college life. It costs £60 per annum and applications are made to the Academic Administrator, with a reference and statement as to how one would contribute to the life of the College, and are approved by the Research Coordinator.

The length of membership is as offered, usually one year and renewable annually with payment.

In most cases, RMCR are required to act as student advisors. If advising, the £60 fee is waived. The College Academic Office will assign around 6 students to each member.

University cards allowing access to University buildings and the Bodleian as well as various online access are distributed through the members' departments only. Kellogg does not provide a College 'link' on University cards.

RMCR are offered the use of meeting rooms, and short-term accommodation when available. Membership comes with discounted lunches and Guest Night Dinners as well as being invited to College-wide seminars and events.

### **Common Room Members**

Common Room members are proposed to Academic Committee by Official Fellows and agreed by Governing Body. Members can be non-academics, or academics whose standing is not regarded as of a Fellowship level. The membership is £60 per annum.

The length of membership is one year and renewable annually with payment.

If invited by the President or Senior Tutor and approved by the Academic Committee, Common Room Members may act as student advisors, in which case the £60 fee will be waived. The College Academic Office will assign around 6 students to each member.

Common Room Members will receive discounted lunches and Guest Night Dinners as well as being invited to College-wide seminars and events

Kellogg does not offer University cards to Common Room Members.



**Kellogg College**  
University of Oxford

## College Lunch

Served Monday-Friday, 12.45pm-1.45pm.

*It is possible that service will close early if demand exceeds the available supply of food.*

### **Main College Lunch is two courses:**

You may choose a vegetarian or a non-vegetarian hot meal

OR

You may select items from the salad bar.

Bread and butter are found on each table.

A prepared dessert will be offered to you at table.

Alternatively...You can take yoghurt and fruit

OR

Cheese, biscuits and fruit (located at tables by patio doors)

### **Soup Lunch is two smaller courses and includes:**

A bowl of soup.

Bread and butter are found on each table.

For dessert you can take yoghurt and fruit

OR

Cheese, biscuits and fruit

### **Tea and Coffee:**

Tea and coffee are available for everyone taking lunch.

Please help yourself from the side table.

**Menu:** The Menu for Main College Lunch rotates on a four week cycle. The menu can usually be found on the College's website and is displayed in the server each day.

**Seating:** We eat at Common Table. This means that there is no hierarchy for seating. You may sit anywhere that has a place setting. Sometimes seats might be reserved for a particular group. This will be indicated by signs on the table.

**Dietary Requirements and Allergy Information:** Chicken used in this kitchen is halal. The vegetarian meal is suitable for those who observe a halal or kosher diet. If you or a guest have an allergy or intolerance to particular foods and will be taking lunch in College, please inform College Reception by 11am. This will enable Chef to prepare a suitable meal for you without causing delays to you or other diners.

**Charges for Lunch:** Fellows are entitled to free College lunches. Any guests of the Fellow will be charged to the Fellow's Upay account.



**Kellogg College**  
University of Oxford

**How does Upay work?**

- You will queue as normal and as you receive your meal and exit, you will come to a till point.
- You will need to tap your University Card on the smart reader at the till point. You may also use a Upay app that can be downloaded to your smart device from Apple/Android stores.
- If successfully registered on Upay, as most College members would be, the till will bring your account up and charge your Upay account in line with your membership entitlement.
- If you don't have any credit in your Upay account, you may choose to pay with a debit or credit card (except American Express) \* where applicable.
- Having an active Upay account will enable payments through it in the Dining Hall, the Hub Café and on [upay.co.uk](http://upay.co.uk).
- This is the fastest method of payment and minimize your time in the queue. Payment via credit or debit cards are likely to cause a slight delay due to additional steps involved.

**What do I need to do?**

Your Upay account is linked to your active/current University Card (but not to the expiry date on the card), therefore always bring it with you when dining in College.

An active Upay account can also be accessed via the Upay app on a smart device, in absence of a University Card.

In absence of both of these, the staff may ask you for a valid ID.

If you think you should, but do not, have a Upay account, please email us.

The minimum amount you'll need to top-up is £15. We recommend a maximum balance of not more than £150.

**Contact:** [hospitality@kellogg.ox.ac.uk](mailto:hospitality@kellogg.ox.ac.uk) for all queries regarding Upay