



## **ASSESSMENT AND PROCEDURE FOR SALTING/GRITTING PATHS, ROADS, AND CAR PARKS (INCLUDING ENTRANCE AREAS)**

### **Introduction**

The College is committed to ensuring that, in adverse wintry conditions, priority areas, as assessed by the College, are kept free from any snow and ice accumulations.

The aim is to allow, as far as possible, normal use of the College pedestrian routes, which will include normal car parking areas.

This document seeks to cover both the hours when the Facilities team are on site but also to set down a short-term solution for when unforecast adverse weather conditions occur out of the normal working hours (which includes weekends and bank holidays).

### **Weather Forecast**

When there is a significant risk of frost following wet conditions or when snow has been forecast, the Facilities team will, as a precaution, distribute either salt or grit to the priority areas as indicated on the attached plan (appendix A). The Facilities Team will be responsible for liaising as required with any meteorological office with the particular emphasis on obtaining as accurate a local forecast as possible.

### **Snow and Ice Accumulations**

Where a prior forecast has precipitated a precautionary gritting/salting, but over night or between normal working hour shifts further accumulations have built up, then the Facilities team will obtain the necessary equipment and materials and commence salting or gritting the identified priority areas as soon as possible. At this stage it should be noted that significant snowfalls may hamper individuals' travel to work arrangements and initial actions may be dependent upon the number of staff available to carry out this work.

Materials used will include grit, salt or safe non-harmful sprayed-on de-icer fluid.

Materials for the above processes are stored in various locations as per attached appendix B. Details of where grit/salt-clearing equipment is kept is also as per appendix B.

Stocks to be replenished each autumn and immediately after significant use.

### **Out of Normal Working Hours**

Wherever possible gritting or salting will be carried out prior to weekend or bank holiday period during the winter where conditions forecast indicate possible snow falls or build up of ice in wet weather conditions.

On occasions the forecast maybe incorrect or inaccurate and the College may need to carry out some emergency gritting/salting or de-icer liquid application. Under these circumstances the College has two options:

- a. Student volunteers could be utilised to carry out the work.
- b. The situation could warrant a maintenance callout approach reliant on the goodwill of contractors or the Facilities staff to get to site in what could be difficult conditions.

### **Clear Up**

Once the snow and/or ice has thawed the Facilities team will clear away loose salt/grit leaving the sites clean and tidy.

## APPENDIX B

### LOCATIONS OF SALT/GRIT AND SPREADING EQUIPMENT

7 Bradmore Road	Salt bin (inc shovels) located by base of steps to main house.
8 Bradmore Road	Salt bin (inc shovels) located by base of steps to main house.
9/10 Bradmore Road	Salt bin (inc shovels) located by base of steps to main house at 10 side.
11 Bradmore Road	Salt bin (inc shovels) located by base of steps to main house.
12 Bradmore Road	Salt bin (inc shovels) located by top of steps to side entrance.
38 Norham Road	Salt bin (inc shovels) located by base of steps to main house.
60 Banbury Road	Salt bin (inc shovels) located in kitchen yard at side of property.
62 Banbury Road	Salt bin (inc shovels) located by bin enclosure to side of house.
College Hub	Salt bin (inc shovels) located at rear of 64 (adjacent to the Hub)

The College also holds a store of salt clearing equipment and salt spreading trolleys to enable the staff to grit pathways across the estate as well.

The College is committed to sustainability and the environment and all products used within the winter policy activities pose no threat to the wildlife on the College grounds.

Reviewed by the Head of Facilities Management:

October 2020