



Kellogg College
University of Oxford

Fellows' Information Pack 2025-26

For the most up-to-date information about College life, please visit the [Kellogg website](#).

Useful links:

Staff: Staff details and their contact information can be found on the ['Our people'](#) pages of the College website

Events calendar: The College schedules an extensive programme of events throughout the academic year. To view the list, visit our ['Latest events'](#) page of the website.

College accommodation: Kellogg members have access to our short-term accommodation at a discounted rate. Further details are available on the ['Short-stay accommodation'](#) pages of the website.

Oxford University Newcomers' Club: The ['Oxford University Newcomers' Club'](#) is run by volunteers whose aims are to help those who are new to the University of Oxford to settle in, to find out more about Oxford, and to provide opportunities to meet people.

International staff: Visit the University's ['Welcome'](#) pages for help with all the practicalities before, during, and after your move, plus information to help you to settle in as quickly as possible and make the most of all the wonderful opportunities the University and city have to offer.

Membership Descriptions: The descriptions of different members can be found on the ['For Fellows'](#) Section of the website.

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Committee Structure

Governing Body
All Official Fellows

Academic Committee
Chair: Senior Tutor
Secretary: Academic Registrar

Communications Committee
Chair: Fellow
Secretary: Director of Communications

Development & Alumni Relations Committee
Chair: President
Secretary: Director of Development & Alumni Relations

Domestic Committee
Chair: Fellow
Secretary: Accommodation Manager

Equality & Welfare Committee
Chair: Welfare Dean
Secretary: Academic Registrar

Finance & Resources Committee
Chair: President
Secretary: Finance Bursar

IT and Digital Strategy Committee
Chair: IT Fellow
Secretary: Head of IT

Nominations Committee
Chair: President
Secretary: People Coordinator

Site Committee
Chair: President
Secretary: Head of Facilities Management

Sustainability Committee
Chair: Sustainability Fellow
Secretary: Facilities Coordinator and Small Works Manager

Scholarship Sub-Committee
Chair: Senior Tutor
Secretary: Academic Registrar

Junior Research Fellow Sub-Committee
Chair: Senior Tutor
Secretary: People Coordinator

Sports, Recreation & Wellbeing Sub-Committee
Chair: Fellow
Secretary: People Coordinator

Garden Sub-Committee
Chair: Fellow
Secretary: Head of Facilities Management

Governing Body roles for MT 2025 to TT 2026

Note that 'years' refers to the years left to serve at the beginning of Michaelmas 2025

Governing Body Officers:

Vice-President: Yasmin Khan – 2 years
Senior Tutor: Sandie Byrne – 3 years
Dean: Jeremy Gibbons – 1 year
Welfare Dean: Clare Bankhead – 1 year
Secretary to Governing Body: Andrew Simpson – 1 year

Other College Roles:

Senior Fellow: Judith Hillier (by rotation) – 1 year
Admissions Tutor: Jim Davies – 3 years
Fellow for Part Time Students: Annette Pluddeman – 3 years
Research Coordinator: Alis Oancea – 1 year
LGBTQ+ Fellow: Max Van Kleek – 1 year
Equality & Harassment Adviser – Male: Richard Stevens – 1 year
Equality & Harassment Adviser – Female: Alison MacDonald – 1 year
IT Fellow: Kasper Rasmussen – 2 years
Fellow Librarian: Jonathan Healey – 1 year
Archive Fellow: Tom Buchanan – 3 years
Sustainability Fellow: David Howard – 3 years
Racial Justice and Equality Fellow: Shreya Atrey – 1 year
Arts Fellow – Leah Clark – 3 years
Ball Committee Reps: Anthony Harris – 1 year, Ana Nacvalovaite – 2 years
Chamberlains: Clare Bankhead – 1 year, Judith Holder – 1 year, Sandie Byrne – 2 years, Anna Beer – 3 years, Alison MacDonald – 3 years, Juliet Carpenter – 3 years
Deans of Degrees: Gary Lock – 1 year, Kokila Lakhoo – 1 year, Steven Parissien – 2 years, Shirin Tahzib – 2 years, Clare Morgan – 2 years, George Leeson – 2 years, Anthony Harris – 2 years, Elizabeth Gemmill – 3 years.

Committee Membership for MT 2024 to TT 2025

Note: the 'alumni' representative on the Development & Alumni Relations Committee is a non-voting, 2-year appointment, additional to the three ordinary members that are proposed by NC, and that this member of the committee can on no account seek to influence any decisions regarding student admissions or scholarship decisions.¹

ACADEMIC COMMITTEE

Senior Tutor (Chair)
President
Research Coordinator
Admissions Tutor
Fellow for Part-Time Students
Dean
Welfare Dean

¹ It was suggested at 1 Feb 2017 GB that all committees might change their terms of reference to enable up to two 'external' members, subject to approval by the Nominations Committee and GB.



Fellow Librarian
Sustainability Fellow
Racial Justice and Equality Fellow
Carlos Vargas-Silva – 1 year
Nihan Akyelken – 2 years
Paul Irwin Crookes – 3 years
MCR Representative
Finance Bursar
Academic Registrar (Secretary)

Scholarship Sub-Committee

Senior Tutor (Chair)
Andrew Markham – 1 year
David Beard – 2 years
Judith Hillier – 3 years
MCR Academic Officer
Assistant College Accountant
Finance Bursar
Director of Development and Alumni Relations
Academic Registrar (Secretary)

JRF Sub-Committee

Senior Tutor (Chair)
Research Coordinator
Anne-Marie Boylan – 1 year
Nicola Newhouse – 2 years
David Mills – 3 years
People Coordinator (Secretary)

IT AND DIGITAL STRATEGY COMMITTEE

IT Fellow (Chair)
Andrew Hopper – 2 years
Rhona Sharpe – 3 years
MCR IT Representative
Finance Bursar
Academic Registrar
Domestic Bursar
HR Manager
Director of Communications
Head of IT (Secretary)

FINANCE & RESOURCES COMMITTEE

Javier Lezaun (Chair) – 3 years
President
Senior Tutor
Idalina Baptista – 2 years
Bige Kahraman – 2 years
Anthony Harris [Research Member of Common Room] – 1 year
Pedro Bordalo – 1 year
Naz Ghanea – 3 years

MCR Treasurer
Finance Bursar (Secretary)

DEVELOPMENT & ALUMNI RELATIONS COMMITTEE

President (Chair)
Carl Heneghan – 2 years
Andrew Simpson – 2 years
Shreya Atrey – 1 year
David Beard – 1 year
Yasmin Khan – 3 years
Matt Perkins – 3 years
MCR Development Officer
William Scott-Jackson (Alumni Representative) – 1 year
Finance Bursar
Director of Development and Alumni Relations (Secretary)

COMMUNICATIONS COMMITTEE

President (Chair)
Senior Tutor
Vice President
Jon Healey – 2 years
Judith Holder [Common Room Member] - 1 year
Felipe Thomaz – 3 years
MCR Communications Officer
Academic Registrar
Director of Communications (Secretary)

EQUALITY & WELFARE COMMITTEE

Welfare Dean (Chair)
President
Senior Tutor
LGBTQ+ Fellow
Racial Justice and Equality Fellow
Equality & Harassment Adviser – Male
Equality & Harassment Adviser – Female
Sports, Recreation and Wellbeing Sub-committee Chair
Junior Dean
MCR Welfare and Equality Officer
Domestic Bursar
Academic Registrar (Secretary)

Sports, Recreation and Wellbeing Sub-Committee

Anthony Harris [Research Member of Common Room] (Chair) - 1 year
David Beard – 3 years
Hilary Wynne [Research Fellow] – 3 years
Koen Pouwels – 2 years
Ronald Clark – 2 years
Andrew Simpson – 1 year
MCR Sports Officer
Academic Office Representative

Finance Bursar
People Coordinator (Secretary)

DISCIPLINE COMMITTEE

Senior Fellow (Chair)
An Official Fellow (to be chosen by President)
MCR Representative (to be invited by President)
Finance Bursar (Clerk)

APPEALS COMMITTEE

President (Chair)
An Official Fellow (to be chosen by President)
MCR Representative (to be invited by President)
Finance Bursar (Clerk)

DOMESTIC COMMITTEE

Marek Naczyk (Chair) – 3 years
Steven Parissien – 2 years
Alistair Ross – 1 year
Sustainability Fellow
Welfare Dean
MCR Representative
Domestic Bursar
Accommodation Manager (Secretary)

SITE COMMITTEE

President (Chair)
Vice-President
Sustainability Fellow
Garden Sub-committee chair
Hilary Wynne – 3 years
Kathy Davies [Visiting Fellow] – 2 years
Carl Heneghan – 1 year
Junior Dean
MCR President
Finance Bursar
Domestic Bursar
Head of Facilities Management (Secretary)

Garden Sub-Committee

David Griffiths (Chair) – 3 years
Kamal Mahtani – 3 years
Leah Clark – 2 years
Koen Pouwels – Sabbatical Cover – 1 year
Debbie Hopkins – 1 year
MCR representative
Junior Dean
Domestic Bursar
Head of Facilities Management (Secretary)

NOMINATIONS COMMITTEE

President (Chair)

Senior Fellow

Three Governing Body fellows by rotation (excluding all Governing Body Officers):

Andrew Markham – 2 years

Bige Kahraman – 1 year

Tara Stubbs – 3 years

People Coordinator (Secretary)

SUSTAINABILITY COMMITTEE

Sustainability Fellow (Chair)

President

Finance Bursar

Domestic Bursar

Juliet Carpenter – 3 years

Annette Pluddemann – 2 years

Nigel Mehdi – 1 year

MCR Representative

Facilities Coordinator and Small Works Manager (Secretary)

GOVERNANCE WORKING GROUP

Vice President (Chair)

3 GB Fellows chosen by the Vice President:

Shreya Atrey

Tara Stubbs

David Mills

Secretary to Governing Body (*Ex-Officio*)

Staff Members chosen by the Vice President:

Academic Administrator

Finance Bursar

COMMITTEE TO REVIEW DONATIONS

Vice President (Chair)

2 GB Fellows chosen by the Vice President

David Beard

David Mills

BALL COMMITTEE

Two GB representatives: Ana Nacvalovaite (2 years), Anthony Harris (1 year)

MCR Ball President, MCR Ball Vice President, MCR Ball Entertainment Officers (two), MCR Ball Communications Officer, MCR Ball Décor and Aesthetic Officer, MCR Ball Food and Drink Officers (two)

MCR Ball Finance Officer, MCR Ball Compliance Officer, MCR Ball Security and Cleaning Officer

Head of Facilities Maintenance

Head of Catering and Events

MCR Ball Officer (secretary to the committee)

KELLOGG COLLEGE CALENDAR OF MEETINGS 2025-26

MICHAELMAS TERM 2025

	COMMITTEE MEETING	DATE AND TIME	TIME	MEETING ROOM	COMMENT
0 th Week	Scholarship Sub-Committee	Wednesday, 8 October 2025	1.45 pm	On Teams	
1 st Week	Academic Committee	Wednesday, 15 October 2025	1.45 pm	62 Banbury Road – Hybrid	
	Sports, Recreation and Wellbeing Sub-committee	Wednesday, 15 October 2025	3.30 pm	Walter Room - Hybrid	
2 nd Week	Equality and Welfare Committee	Wednesday, 22 October 2025	1.45 pm	On Teams	
	Sustainability Committee	Wednesday, 22 October 2025	3.30 pm	On Teams	
3 rd Week	Governing Body	Wednesday, 29 October 2025	1.45 pm	Mawby Meeting Room	
4 th Week	Garden Sub-committee	Wednesday, 5 November 2025	1.45 am	Meeting Room – 62 Banbury Road	
	Communications Committee	Wednesday, 5 November 2025	3.30 pm	Meeting Room – 62 Banbury Road	
5 th Week	Academic Committee	Wednesday, 12 November 2025	1.45 pm	62 Banbury Road – Hybrid	
	Development and Alumni Relations Committee	Wednesday, 12 November 2025	3.30 pm	Meeting Room – 62 Banbury Road	
6 th Week	Finance and Resources Committee	Wednesday, 19 November 2025	1.45 pm	On Teams	
	Site Committee	Wednesday, 19 November 2025	3.30 pm	Meeting Room – 62 Banbury Road	
7 th Week	Domestic Committee	Wednesday, 26 November 2025	1.45 pm	62 Meeting Room - Hybrid	
	IT Committee	Wednesday, 26 November 2025	3.30 pm	62 Banbury Road - Hybrid	
8 th Week	Governing Body	Wednesday, 3 December 2025	1.45 pm	Mawby Meeting Room	

KELLOGG COLLEGE CALENDAR OF MEETINGS 2025-26

HILARY TERM 2026

	COMMITTEE MEETING	DATE AND TIME	TIME	MEETING ROOM	COMMENT
0 th Week	Scholarship Sub-Committee	Wednesday, 14 January 2026	1.45 pm	On Teams	
1 st Week	Academic Committee	Wednesday, 21 January 2026	1.45 pm	62 Banbury Road – Hybrid	
	Sports, Recreation and Wellbeing Sub-Committee	Wednesday, 21 January 2026	3.30 pm	Walter Room - Hybrid	
2 nd Week	Equality and Welfare Committee	Wednesday, 28 January 2026	1.45 pm	On Teams	
	Sustainability Committee	Wednesday, 28 January 2026	3.30 pm	On Teams	
3 rd Week	Governing Body	Wednesday, 4 February 2026	1.45 pm	Mawby Meeting Room	
4 th Week	Garden Sub-committee	Wednesday, 11 February 2026	1.45 am	Meeting Room – 62 Banbury Road	
	Communications Committee	Wednesday, 11 February 2026	3.30 pm	Meeting Room – 62 Banbury Road	
5 th Week	Academic Committee	Wednesday, 18 February 2026	1.45 pm	62 Banbury Road – Hybrid	
	Development and Alumni Relations Committee	Wednesday, 18 February 2026	3.30 pm	Meeting Room – 62 Banbury Road	
6 th Week	Finance and Resources Committee	Wednesday, 25 February 2026	1.45 pm	On Teams	
	Site Committee	Wednesday, 25 February 2026	3.30 pm	Meeting Room – 62 Banbury Road	
7 th Week	Domestic Committee	Wednesday, 4 March 2026	1.45 pm	62 Meeting Room - Hybrid	
	IT Committee	Wednesday, 4 March 2026	3.30 pm	62 Banbury Road - Hybrid	
8 th Week	Governing Body	Wednesday, 11 March 2026	1.45 pm	Mawby Meeting Room	

KELLOGG COLLEGE CALENDAR OF MEETINGS 2025-26

TRINITY TERM 2026

	COMMITTEE MEETING	DATE AND TIME	TIME	MEETING ROOM	COMMENT
0 th Week	Scholarship Sub-Committee	Wednesday, 22 April 2026	1.45 pm	On Teams	
1 st Week	Academic Committee	Wednesday, 29 April 2026	1.45 pm	62 Banbury Road – Hybrid	
	Sports, Recreation and Wellbeing Sub-Committee	Wednesday, 29 April 2026	3:30 pm	Walter Room - Hybrid	
2 nd Week	Equality and Welfare Committee	Wednesday, 6 May 2026	1.45 pm	On Teams	
	Sustainability Committee	Wednesday, 6 May 2026	3.30 pm	On Teams	
3 rd Week	Governing Body	Wednesday, 13 May 2026	1.45 pm	Mawby Meeting Room	
4 th Week	Garden Sub-committee	Wednesday, 20 May 2026	1.45 am	Meeting Room – 62 Banbury Road	
	Communications Committee	Wednesday, 20 May 2026	3.30 pm	Meeting Room – 62 Banbury Road	
5 th Week	Academic Committee	Wednesday, 27 May 2026	1.45 pm	62 Banbury Road – Hybrid	
	Development and Alumni Relations Committee	Wednesday, 27 May 2026	3.30 pm	Meeting Room – 62 Banbury Road	
6 th Week	Finance and Resources Committee	Wednesday, 3 June 2026	1.45 pm	On Teams	
	Site Committee	Wednesday, 3 June 2026	3.30 pm	Meeting Room – 62 Banbury Road	
7 th Week	Domestic Committee	Wednesday, 10 June 2026	1.45 pm	62 Meeting Room - Hybrid	
	IT Committee	Wednesday, 10 June 2026	3:30 pm	62 Banbury Road - Hybrid	
8 th Week	Governing Body	Wednesday, 17 June 2026	1.45 pm	Mawby Meeting Room	



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College Lunch

Usually Served Monday-Friday, 12.00pm-1.45pm

(Weeks 0-Weeks 9, may be available outside of these weeks)

It is possible that service will close early if demand exceeds the available supply of food.

College Lunch

The kitchen provides a soup, hot meat (except Mondays) and veg dishes, main course salad boxes, dessert, cheese, side salad and fruit. Fellows have a daily token assigned to their Upay account which is linked to their University card. The allowance on the token is set for a two-course meal - Soup + Main, or Soup + Dessert, purchased together. Any extra items taken that exceed the allowance are payable at the till.

Tea and Coffee:

Tea and coffee are available for everyone taking lunch.
Please help yourself from the side table.

Menu: The menu for Main College Lunch rotates on a three-week cycle. It can usually be found on the College's website with lunch and dinner dates for the term, and is displayed in the hall and servery each day.

Seating: We eat at Common Table. This means that there is no hierarchy for seating, and meals are for dining-in only (not takeaway), including the salad boxes. You may sit anywhere that has a place setting. Sometimes seats might be reserved for a particular group. This will be indicated by signs on the table.

Dietary Requirements and Allergy Information: There is a food allergen chart displayed in the servery for every meal, and if you have any questions, you are welcome to ask the chefs at time of service. If you or a guest have an allergy or intolerance to particular foods and will be taking lunch or dinner in College, please inform hospitality@kellogg.ox.ac.uk 48 hours in advance. This will enable the kitchen team to prepare a suitable meal for you without causing delays to you or other diners.

Charges for Lunch: Most Fellows are entitled to free College lunches. Any personal guests of Fellows will need to be paid for by the hosting Fellow, either through their Upay account (if there are sufficient funds) or with a bank card.

Guests: You may bring up to 1 personal guest to lunch without booking. Please email hospitality@kellogg.ox.ac.uk if you wish to bring more. Due to high volumes, we restrict to a maximum of 2 personal guests (with booking) at any lunch during term, but there are times we can accept more. Guest rates are subsidised, and are meant only for personal guests of members. If you are bringing departmental guests, we request that payments are made using an internal purchase order created in advance, and different rates will apply.

If you are bringing a student advisee in your capacity as a College advisor, your meal and the student's meal can be charged to the 'College Budget Account'. Please mention this at the time of the lunch to the till operator, giving your name.

If a Fellow is bringing a student advisee in their capacity as an advisor, this can be charged to the 'College Budget Account'. Please mention this at the time of the lunch to the till operator.



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How does Upay work?

- You will queue as normal and as you receive your meal and exit, you will come to a till point.
- You will need to tap your University Card on the smart reader at the till point. You may also use a Upay app that can be downloaded to your smart device from Apple/Android stores.
- If successfully registered on Upay, as most College members would be, the till will bring your account up and charge your Upay account in line with your membership entitlement.
- If you don't have any credit in your Upay account, you may choose to pay with a debit or credit card (except American Express) * where applicable.
- Having an active Upay account will enable payments through it in the Dining Hall, the Hub Café and on upay.co.uk.
- This is the fastest method of payment and minimise your time in the queue. Payment via credit or debit cards are likely to cause a slight delay due to additional steps involved.

Please note that the lunch items will show as a charge on your Upay account, and this charge is made against a token set up in your Upay profile, not personal funds. If you think your personal funds are being charged for your allowance, please email hospitality@kellogg.ox.ac.uk

What do I need to do?

Your Upay account is linked to your active/current University Card (but not to the expiry date on the card), therefore always bring it with you when dining in College.

An active Upay account can also be accessed via the Upay app on a smart device, in absence of a University Card.

In absence of both of these, the staff may ask you for a valid ID.

If you think you should, but do not, have a Upay account, please email us.

The minimum amount you'll need to top-up is £25. We recommend a maximum balance of not more than £150.

Contact: hospitality@kellogg.ox.ac.uk for all queries regarding Upay and guest bookings.

Academic Dress for College Events

If you are attending a college event and the dress code requires you to wear a gown, please read the following information.

Most Fellows choose to wear an MA Gown for college events, but you are welcome to wear the DPhil Gown if you have an Oxford DPhil. College does not provide gowns and you will need to rent or purchase your own gown if you don't already own one.

Here are some links to gown suppliers:

- Walters of Oxford: <https://www.walters-oxford.co.uk/store/shop-academic-gowns/>
- Shepherd and Woodward: <https://www.shepherdandwoodward.co.uk/collections/academic>
- Ede and Ravenscroft: <https://www2.edeandravenscroft.com/non-ceremony/>

If you have any questions about gowns, please reach out to academic.office@kellogg.ox.ac.uk for further guidance.

The University has a page on Academic Dress that can be viewed here: <https://www.ox.ac.uk/news-and-events/The-University-Year/Encaenia/academic-dress>

FAQs

The dress code says smart. What should I wear?

Smart (which is the dress code for GNDs): The "smart" bit is fairly relaxed at Kellogg – it just means make an effort to look nice, really. Some people will come in a suit and tie or a cocktail dress, whereas others might choose trousers and a smart jumper or smart skirt and blouse. We ask that you do not wear jeans or trainers.

The dress code says smart/casual. What should I wear?

Smart/casual (for things like Burns Night and some other more relaxed events): Same as above, but black jeans and smart trainers are permitted.

The dress code says black tie. What should I wear?

Black tie (for fully formal events like Gaudy and Foundation): a dress shirt (usually requiring cufflinks), formal trousers, a dinner jacket and a bow tie, or a formal floor-length evening gown or cocktail dress.